

Industry Standard Service Checklist

Pre engine checks

Full **Interim**

Test

- Check vehicle history
- Check timing belt replacement interval
- Check for damage to bodywork, lamps, trims and oil level
- Fit protective covers
- Check condition and operation of all seat belts
- Check operation of interior and exterior lights
- Check operation of ABS and air-bag warning lights
- Check air conditioning operation including bad odour
- Check windscreen washers and wipers
- Check horn
- Check operation of suspension dampers
- Lubricate all door hinges, locks, and bonnet catches
- Apply treatments to remove internal contamination
- Check fuel cap

Under the bonnet

Full **Interim**

Test

- Check cooling system including fan operation
- Check and record Anti-Freeze protection
- Check for record brake fluid condition
- Check all auxiliary drive belts (not timing belt)
- Check engine breather system
- Check vacuum pipes
- Check power steering operation and fluid condition
- Check throttle body. Clean if required
- Check battery level and lubricate terminals
- Check up and top up all under bonnet fluid levels
- Replace air filter
- Check spark plugs change interval and advise
- Check fuel filter change interval and advise
- Check pollen filter change interval and advise

Vehicle Raised

Full **Interim**

Test

- Change oil, filter and fit new sump plug washer

- Check fuel lines and brake pipes
- Check the condition and security of the exhaust
- Check and top up axle and transfer box oil levels*
- Check and top up gearbox oil level
- Check all steering and suspension joints, mountings and gaiters
- Carry out tyre report
- Check all wheel bearings for excessive play and noise (adjust)
- Check CV gaiters and joints for wear or splits
- Check clutch cable/cylinder*
- Grease all greasing points*
- Check operation and condition of front brakes
- Check operation and condition of rear brakes (inc handbrake)
- Carry out brake report

Vehicle Lowered

- | Full | Interim | Test |
|-------------------------------------|-------------------------------------|--|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Refill engine with specified grade oil |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Torque wheel nuts/studs |

To Finish

- | Full | Interim | Test |
|-------------------------------------|-------------------------------------|---|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Road test vehicle and report any findings |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Recheck oil level |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Carry out emission report* |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Reset service interval indicator* |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Ensure all upholstery, gear lever, steering wheel, etc are clean. |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Stamp service book(s) |

* where applicable